

Donation of Gently Used Materials

The library greatly appreciates book donations and other items of value. Donated items are evaluated according to the same criteria as purchased materials, and are only accepted with the explicit understanding that they may be retained, discarded and used at the discretion of library staff and the Friends of the Library

Criteria for acceptance of book donations

- Items must be in good condition (i.e. books must have covers, no underlining, no musty/dirty items.
- Items must be suitable for the collection.
- Items must be given without condition.

Types of Donations Accepted

- Bestsellers
- Classics
- Paperback books, both fiction and non-fiction
- Hardcover books, both fiction and non-fiction
- DVDs
- CDs
- Books on CD

Types of Donations NOT Accepted

- Magazines
- Encyclopedias
- Reference Sets
- VHS
- Cassette tapes
- Books in poor condition (e.g. missing pages, yellowed, musty, water damaged, moldy, insect-infested, marked/underlined)
- Textbooks
- Periodicals
- Outdated informational books (e.g. old computer books)

While we appreciate your donations, *materials should not be left outside the library or placed in the book drop*. Please bring all donations into the library to the circulation desk.

The donor will receive a written acknowledgment of the gift. If the donor wishes to receive such an acknowledgment and is unable to wait for a receipt, she/he should leave her/his name, address and number of books donated. Library staff will not appraise the books or indicate a value in the acknowledgment letter.

Please contact the library in person, by phone at 610-446-3082, or by email at library@haverfordlibrary.org if you have questions about items you are considering donating to the library or if you have more than one bag or box of books to donate.