



PROVIDING YOU WITH RESOURCES, PROGRAMS, AND SERVICES
THAT ENHANCE AND ENRICH YOUR LIFE

Employment Application

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available	Social Security No.	Desired Salary	
Position Applied for			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	



PROVIDING YOU WITH RESOURCES, PROGRAMS, AND SERVICES
THAT ENHANCE AND ENRICH YOUR LIFE

PREVIOUS EMPLOYMENT			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date



PROVIDING YOU WITH RESOURCES, PROGRAMS, AND SERVICES
 THAT ENHANCE AND ENRICH YOUR LIFE

Pre-Employment Inquiry Release

In conjunction with my application for employment with the Haverford Township Free Library, I understand that investigative background inquiries are to be made on myself including consumer, criminal, driving, and other reports.

These reports may include information as to my character, work habits, performance and experience, along with reasons for termination of past employment from previous employers.

Further, I understand that the Haverford Township Free Library will be requesting information from various federal, state, and other agencies which maintain records concerning my past activities related to my driving, credit, criminal, civil and other experiences.

I authorize, without reservation, any party or agency contracted by the Haverford Township Free Library to furnish the above mentioned information.

APPLICANT INFORMATION		
Last Name	First Name	Middle Name
Street Address		Apartment/Unit #
City	State	ZIP
Social Security Number	Date of Birth:	

PREVIOUS ADDRESSES		
Previous Address		
City	State	Zip
Previous Address		
City	State	Zip
Previous Address		
City	State	Zip
Previous Address		
City	State	Zip
Previous Address		
City	State	Zip

Applicant's Signature: _____ Date: _____