

THE HAVERFORD TOWNSHIP FREE LIBRARY ASSOCIATION
Annual Association Meeting Minutes [FINAL]

DATE: May 17, 2017

ATTENDING: Monica Boccella, President
Angela Gasparro
Nancy Diamond
Phil Goldsmith
Douglas Degenhardt, Treasurer
Debbie Cella Board Accountant CPA
Jonathan M. Jacobs, PRP, CPP
Madeline O’Fria, Secretary
Rachelle Nocito, Interim Library Director
Donna Reeves, Business Manager

ABSENT: Scott Lowe, Vice President

The meeting was called to order at 7:10 PM.

Angela Gasparro, Chairman of the Nominating Committee presented the slate of officers for the Board of Trustees with a motion to approve. Douglas Degenhardt seconded, motion approved. President Monica Boccella, Vice President Scott Lowe, Treasurer Douglas Degenhardt, Secretary Madeline O’Fria.

CALL TO ORDER:

Board President, Monica Boccella announced the 2017 Annual Meeting of the HTFL Association shall come to order. The Secretary shall read the minutes.

MINUTES:

Secretary Madeline O’Fria commenced with the reading of the minutes. Angela Gasparro, motion to approve the minutes. Madeline O’Fria seconded, motion approved.

REPORTS OF OFFICERS:

Presidents Report: President Monica Boccella

Thank you to the HTFL staff and Interim Library Director Rachelle Nocito for their exemplary service to the community and to our new Board of Trustee Member Phil Goldsmith.

We look forward to working together, pooling our talents to enhance and preserve the precious asset the library provides the community. Thank you to Haverford Township residents Richard and Jamila Ogle for organizing the hugely successful Kentucky Derby fundraising event which raised over \$8000 for the Library. Thank you to the HTFL Friends. Finally, enormous thanks, gratitude and much appreciation to the Township Board of Commissioners, who's support is the reason for the existence of the library and upcoming renovation.

First we will begin by sharing with the Association the focus and direction the Board has taken throughout this year. This is an exciting time and important phase in the development of plans for the renovation. It's about fully understanding what it means to modernize the library to incorporate a direction and purpose that serves the public who's needs continue to change. Access to digital networks and digital literacy skills are essential to fully contribute in today's social and working environment. Current research supports and existing successful libraries recognize and embrace, rising to the challenge of re-inventing libraries to a networked world. To successfully meet this challenge the Board hired Technology Consultant Carson Block who is preeminent in his field and specializes in libraries.

The Board recognizes the library should be equipped to provide services and learning experiences utilizing the digital domain, "internet of things". It's about a mindset open to change, adapting to the wide range of diverse options and ever-changing resources available to libraries. This means being open to examining resources and options that have a landmark effect on services. It's imperative to bring to bear a range of perspectives to accomplish an increase in capabilities for the library of the future. This requires understanding, defining and identifying opportunities and options that will enhance the experience for the user.

The Board has unanimously voted to reach out to the public in unique ways to gain their insight, input and ideas about a variety of available choices. Technology considerations include: equipment for meeting rooms, community space; Audio video production; self service Kiosk; improvements to the libraries infrastructure. The Board also hired Havertown resident Brian Maddox to create a new website and update associated platforms.

In terms of the renovation the Board has accomplished quite a bit at this stage and is poised to move in a clear direction as the final versions of the schematic design for the renovation takes shape, producing what will be a miraculous transformation of the existing building. The goal is for HTFL to be the place to go to explore new ways of learning through advancements in technology while also enjoying the benefits and beauty that books provide. HTFL will be a place where the benefits of the best of both worlds can be discovered.

Libraries of today are active environments it's not just about coming to get books, it's about learning about working with new tools and working together in groups with your neighbors. Libraries are not just transactional, based on measuring how many transactions are done in a day. Libraries are transformational and assist in transforming people's lives. It's important to think about this unique role libraries play in the community. These sentiments fall in direct alignment with the libraries architect Lee Casaccio who stated on his first slide to the Board, "Our dream for a rejuvenated library-A vibrant, welcoming, nurturing, safe community hub for creative learning".

The Board is diligent in our efforts to determine the best way to assess the libraries technological needs and provide solutions as well as pursue new avenues to enhance and maximize selections. The selections made today, will safe guard the ability to sustain long term flexibility in the future to adapt to the ever-changing digital environment. Multi-purpose use of the facility and equipment is important to provide a variety of options to the public.

Treasurers Report: Treasurer, Douglas Degenhardt

Financial Report – Reporting on the HTFL results for the calendar year 2017

I reviewed the **Statement of Financial position**, starting with the overall cash on hand of \$974,981.99. Noted that \$44,436.00 was restricted/ committed for book purchases or restoration. Also \$381,839.00 is committed for capital campaign/renovation.

I reviewed the **Statement of cash flows**, which reconciles the net decrease -515,180. to the change of cash of - 37915. The main variance is due to the difference in pre-paid expense \$502,236. In 2016 vs \$2,166. In 2017.

I reviewed the **Statement of Income** comparing 2017 performance to 2016 performance. Noted the major increase in revenues was related to increased Haverford Township funding. Also, a 40% increase in fundraising with grants up an excess of 1000%. Library generated revenue (fines, DVD rentals, and copy machines actually decreased for 2017. Library collection expenses were lower in 2017 due mainly from the decision to continue to cut back on the library physical collection purchases so as not to have to move those items when the building is renovated. More digital purchases are planned going forward as has been the case in previous years. Employee benefit cost were up due to staff changes from part-time to full-time and premium increases.

I reviewed the **Statement of Income** comparing 2017 performance to 2016 budget. In terms of revenues measured in the budget, the library over performed. While the Library generated lower revenue (fines, DVD rentals, and lost materials) there was an increase in fundraising events. Overall, the library does overcome the deficit through additional income generated by grants and Friends' donations. Expenses were higher across the board for salaries, benefits, maintenance, supplies and equipment.

REPORTS OF LIBRARIAN:

Directors Report: Rachelle Nocito

A new circulation from DCLS will be implemented in the Spring of 2018. Renovation highlights: WiFi was upgraded, technology is in the planning stages with Technology consultant Carson Block, Moving and storage is being researched. Met with Cathy Biddle at DCLS about effectively moving the library. Books will go off line. The temporary library location will have books to lend on-site. Temporary locations may include local churches and the CREC. Haverford School District has been contacted about possible usage of their facilities for programs. The strategic plan for the library is being improved and updated. Thanks again to Richard and Jamila Ogle for organizing and hosting a fundraiser.

REPORTS OF COMMITTEES:

UNFINISHED BUSINESS:

Prior to the election of the open Board of Trustees seat, candidates Nancy Diamond and Margaret Fox Tully were provided time to recite candidate statements to the Association. Nancy Diamond presented her statement. In Margaret Fox Tully's absence Madeline O' Fria recited Margaret Fox Tully's statement.

The election to fill the Trustee vacancy was held. Ballots were distributed and cast. Madeline O'Fria recited the election Teller Report to the Association. Candidate Margaret Fox Tully was elected to fill the Board vacancy.

NEW BUSINESS:

ADJOURNMENT:

Motion to adjourn was made by Angela Gasparro, seconded by Madeline O'Fria, motion approved.

Adjourned: 8:31 pm

FINAL