

THE HAVERFORD TOWNSHIP FREE LIBRARY ASSOCIATION
Board of Trustees Meeting (FINAL)

DATE: JULY 17, 2019

ATTENDING: Phil Goldsmith, President
Margaret Fox-Tully, Vice-President
Madeline O’Fria, Secretary
Debbie Cella, Treasurer
Jim Brown
Alyce Callison
Sukrit Goswami, Director
Donna Reeves
Danielle Gowen

ABSENT: Scott Lowe

The meeting was called to order at 7:01 PM. Phil Goldsmith introduced HTFL Youth Services staff member, Danielle Gowen, who started at the Library in November 2016. She is a PaLA MLS scholarship recipient, SEPLA Support Staff Award winner, and is currently working on her MLS degree. She does programming, crafts, outreach, and story times. Danielle has received compliments from parents that our Children’s Library is the best in Delaware County.

PUBLIC COMMENT: NONE

APPROVAL OF MINUTES: **Motion:** To approve the minutes of the June12, 2019 BOT Regular Board Meeting. Proposed by Jim Brown, 2nd by Alyce Callison. Unanimously approved.

COMMITTEE REPORTS:

Finance Committee – Debbie Cella

We are on target for projected budget with less than 1% difference. General revenue is slightly behind overall with decrease in Friends revenue noted. Overall expenses are down 9%, currently due to collections and personnel changes. Cash position is at 1.2 million which is up 5% from last year.

Restricted Book Fund – Phil Goldsmith

Donna Reeves has researched the Restricted Book Fund to determine if Board or donor restricted. If it is Board restricted we can allocate funds as we want or keep as is - will follow-up in September.

Donna Reeves stated, the book fund was established prior to the County Library System and before financial support was made available from the Township. This statement is supported by April 2001 Board minutes.

According to Board Minutes a bequest was received in February 1980 from Mr. Richard Lloyd of \$3,000 to establish a permanent book fund in memory of Mr. Harry Fritschman and Mr. Armand Spitz. However, in the Board Secretary's reply to Mr. Richard Lloyd's widow a permanent book fund was **not** stated as the intent of the bequest and there is no conclusive documentation to support this intent. The Board Secretary did say because he worked with Mr. Lloyd and the other gentleman it made him knowledgeable about their personal interests.

Oct 1980, the Board discussed creating a Book fund by transferring \$10,000 from the fines account. However, they did not include the bequest of \$3,000.

April 1984, Mr. Toal, Board member and attorney, agreed to do the necessary legal work to insure that book fund money cannot be used for other purposes. There is no mention in subsequent BOT meeting minutes of Mr. Toal ever doing the necessary legal work nor was any paperwork found.

October 1986, Justine Hocker, Director proposed by-laws be changed to *restrict* the use of the Permanent Book Fund to the purchase of books. There is no mention in subsequent BOT meeting minutes. The May 1987 Association Meeting minutes do not reflect that any by-law change was made.

October 1986 Mr. Toal, Board President, mentioned an additional bequest was due and he would reach out to Mr. Lloyd's brother. In July 1987 a check was received for \$17,130.

No donor documentation found to indicate the original \$3,000 or subsequent \$17,130 were to be restricted.

November 1992, a large sum of contributions were recorded. There is no indication this sum came from the Lloyd Family. It could have been Annual Fund contributions. However, in January 1993, it was transferred to The Lloyd Family Fund.

After this time, Treasurer's Reports included the following statement referring to the book fund: A substantial contribution of \$44,159.85 was made to the fund by the Lloyd Family. Up until the November 2001 Treasurer's Report where the statement is included for the *last time*.

A restatement of the Library's 1996 Financial Statement reflects \$44,160 as permanently restricted and has continued to present. However, there was no mention of the audit restatement found in the 1996 - 1997 Board Minutes.

There is nothing conclusive in the Board Meeting Minutes, or other documentation found to confirm the book fund was a donor restricted gift - even though the statement from the February 1980 Board minutes implies it. There are statements in the other Board minutes and documentation found that imply that the book fund is Board Restricted.

Sukrit Goswami stated, the \$44,160 is currently in a CD that expires Aug 1, 2019. Since funds will most likely be used for 2020 Budget, a 3 month CD will be renewed so funds will be available by December and we will receive a higher interest rate.

PRESIDENT'S REPORT: Phil Goldsmith

The Pride Day event was a success with great cooperation from patrons, township and police. The Library stood for a legitimate principal that it is not for other people to tell parents what they should read or attend.

We will not have a Board of Trustees meeting in August. The Finance Committee will prepare a proposed budget with a conclusion on the initial amount to ask from the Township, possibly 5%. The Library has to submit this to the Township by the end of August. The Board will be involved after this initial phase of the process.

Agenda and Minutes should be posted on the Website monthly.

FRIENDS LIAISON: NO FRIENDS MEETING IN JULY

DIRECTOR'S REPORT: Sukrit Goswami

1. Stats in this month's report are fabulous compared to last year.
2. Thank you to the Board for your support for Drag Queen Storytime. People came from near and far but a significant amount of the attendees came from Haverford Township. Tredyffrin Library had a Drag Queen storytime with 80 attendees but with no protest. Middletown had a few more attendees for their Pride Day storytime.
3. August 5th is Town Tap Library Fundraiser - would like to invite all Board Members to attend prior to Commissioners Meeting.
4. September 19th is Business Breakfast – reaching out to Dave Mullin, Executive Director, at YMCA to unveil the Book Drop and propose the Business Breakfast to be held at the YMCA. If too busy a time at YMCA then unveil book drop here and then deliver same day to YMCA. Will follow up with email to Dave Mullin
5. Long term project - every single Haverford Township resident should have a library card.
6. Suggestion Boxes – located in two areas of the library. A wide range of suggestions have been received. We are working on a follow-up process to address them.
7. August 30th through September 14th - I will be in India.

NEW BUSINESS: NONE

OLD BUSINESS: NONE

Meeting Room Policy - Sukrit Goswami

The Meeting Room Policy was reviewed with the Board. Approval of Policy tabled to September Board Meeting with a request that a solicitor look at the policy prior to the meeting.

3rd Annual 5K – Sukrit Goswami

The run will be held in mid-November. The goal is to emphasize the 1 mile fun run to include walking with children, strollers, and pets. The route is possibly going to change.

Motion: Motion to Adjourn proposed by Margaret Fox-Tully, 2nd by Jim Brown.
Unanimously approved.

MEETING ADJOURNED: 8:38 PM