

THE HAVERFORD TOWNSHIP FREE LIBRARY ASSOCIATION
1601 Darby Rd, Havertown, PA 19083
Board of Trustees Regular Meeting Minutes (Final)

DATE: June 17, 2026

ATTENDING:	Alyce Callison, President	Maryanne Olson, Director
	Debbie Cella, Treasurer	Donna Reeves, Staff
	Deb Morley, Secretary	Maggie Esteves, Staff
	Margaret Fox-Tully, Trustee	Julie Schultz, Staff
	Eric Schnittke, Trustee	

ABSENT: Regina Colantonio, Scott Lowe

PUBLIC: Kathleen Roe

The meeting was called to order by Alyce Callison at 7:02 PM.

PUBLIC COMMENT: NONE

APPROVAL OF MINUTES: **Motion:** To approve the minutes of the May 20, 2026, Board Meeting. Proposed by Eric Schnittke, 2nd by Debbie Cella. Unanimously approved.

COMMITTEE REPORTS:

Finance Committee: Debbie Cella

Debbie Cella reviewed both the May Balance Sheet and Income Statement for the year-to-year comparison and the year-to-date vs. projected budget comparison. Debbie reported that the library remains in a good financial position. Library is slightly behind year-to-date due to aggressive fundraising goal even though the Library had a successful DelcoGives event and Library Trivia Night. Township received final Audit prior to deadline.

Building Committee: Scott Lowe

Donna Reeves reported in Scott Lowe's absence on various items from punch list that continue to be addressed. The façade of building above clock had the EIFS work completed. Elevator company will have an additional company with expertise address ongoing issues. Core housing on keyless door locks not working properly which is being addressed.

Fundraising Committee: Maggie Esteves in lieu of Board Chair

Maggie reported the DelcoGives event awarded \$500 to Library in addition to money donated. All donors received a Library car magnet with their thank you. The magnet was well received by all. Trivia Night Sponsors received acknowledgements. This month the Annual Appeal received a substantial anonymous donation.

Governance Committee: Alyce Callison

Alyce Callison reported that, now that Constitution and Bylaws revisions have been finalized, the next Governance Committee meeting will address pipeline development, trustee election, and board training and development. Due to revised Constitution two new Board Member positions are vacant. One position will be appointed by the Township Commissioners. The other position will be voted on by members of the Association. Civic-minded individuals will be directed to the Trustee page of the Library website for details. Alyce noted that a Board Member can be elected at a regular meeting, so they are aiming for a September election. The township is working on their coordinated appointment to the Library for September. Voters need to have been an Association member for the previous 2 months (no later than July 15) and must be library cardholders.

PRESIDENT’S REPORT: Alyce Callison

Alyce Callison reported that she will be meeting with the Board Members to discuss assignment to committees. Board Members Eric Schnittke, Deb Morley and Alyce will be the Board representatives on the Library’s Strategic Planning Committee.

DIRECTOR’S REPORT: Maryanne Olson

Maryanne reported that the Library is excited to welcome two new staff members to the team - Duc Dam, who began June 15 as the new Library Assistant for the Maker Space, and Kate Roseberry who starts July 6 as the new Circulation Manager. Duc is a recent graduate of Swarthmore who also worked at the Swarthmore MakerSpace and brings a wealth of experience in “making.” Kate was previously the Circulation Manager at Marple Library so has experience both with managing a circ staff as well as working within the Delco Libraries systems.

The Library has already hosted several Pride programs in honor of Pride month including a children’s craft and storytime, various teen arts programs, a zine making program for adults, and a film screening of *Will & Harper* and community discussion organized by the Haverford Township Human Relations Commission. Still to come is a panel discussion for adults on June 29 at 7PM: Sacred and Seen: LGBTQ+ Journeys of Spirituality, Identity, and Belonging.

Summer reading formally kicks off on June 22, but the first summer reading event will be held on June 17 - Eyes of the Wild. This year the Library will host one weekly major summer reading event on Wednesday evenings throughout the summer as well as special programming throughout the week, including a new coding camp sponsored by a new donor to the MakerSpace; the popular Storytime Under the Trees program in local parks; a special teen program “The Anti Brain-Rot Challenge,” which invites teens to come to the library and sign up for weekly reading-based fun tasks for an opportunity to win prizes; and an adult summer reading program to encourage adults to log their reading hours over the summer too.

The Library hosted its second Senior Citizen Open House on June 15 in conjunction with the Township’s Senior Advisory Council which was attended by 65 participants. There was great feedback from the event and the Library looks forward to continued collaboration with the Council.

In early July, Maryanne will be convening a meeting with program heads and collection purchasers to discuss the Library’s collection development policy. While a number of exciting new collections have been added this year including new database subscriptions and the Library of Things, Maryanne wants to ensure that staff does not lose focus on the core physical collection and make sure that collection is monitored both for necessary weeding as well as identifying gaps in the collection.

And finally, the first strategic planning session was held on June 10 at 6PM. The committee consists of Alyce Callison, Deb Morley, and Eric Schnittke from the Board; Mary Bear Shannon, Maura Duffy, Maggie Esteves, Katrin Maier, Donna Reeves and Maryanne Olson from the staff; and Jeff Miller from the community. The committee discussed process and timeline, reviewed the possible purchase of a data analysis tool (LibraryIQ/OrangeBoy) to assist with data collection and ongoing monitoring of strategic plan goals/outcomes, reviewed a community survey, assigned committee roles and discussed next steps, and participated in a trial SWOT analysis.

Library Statistics

	May 2025*	May 2026
Annual Appeal (Campaign to date and YTD)	\$35,731 (11/18/24-5/31/25) \$8,632 (1/1/25-5/31/25)	\$39,588 (11/18/25-5/31/26) \$12,283 (1/1/26-5/31/26)
Patron Visits to the Library (*closed for move on 4/20/25)	5,275*	14,751
Number of Patrons Checking Out HA Materials (includes HA patrons checked out through DCL)	2,119	4,999
Number of Physical HA Items Checked Out	8,857	20,916

Number of Digital Items Checked Out (Overdrive/Libby and Hoopla digital items)	9,963	11,092
Youth Programs Hosted	In-person: 14 Passive: 1	In-person: 63 Passive: 8
Youth Program Attendees	In-person: 543 (Children: 282; Adult: 261) Passive: 24	In-person: 1,253 (Children: 661; Adults: 592) Passive: 223
Teen Programs Hosted	In-person: 6 Passive: 0	In-person: 26 Passive: 5
Teen Program Attendees	In-person: 66 Passive: 0	In-person: 94 Passive: 407
Adult Programs Hosted (Including in-person and virtual formats via Zoom)	In-person: 4 Virtual: 1 Passive: 0	In-person: 39 Virtual: 5 Passive: 1
Adult Program Attendees (Including In-person programs and virtual formats via Zoom)	In-person: 80 Virtual: 1 Passive: 0	In-person: 373 Virtual: 52 Passive: 28
MakerSpace Programs Hosted	n/a	Youth: 11 Teen: 9 Adult: 18 Passive: 13
MakerSpace Program Attendees	n/a	Youth: 111 Teen: 24 Adult: 160 Passive: 1,542
Total Programs	In-person: 24 Virtual: 1 Passive: 1	In-person: 166 Virtual: 5 Passive: 27
Outreach for Youth and Adult Services Departments	n/a	Youth Services Events 0; Participants 0 Adult Services Events 1; Participants 11
HOMExpress	n/a	Patrons: 4 Items: 6
Items Added to Collection	Adult Ordered: 12 Adult Processed: 88 YSD Ordered: 0 YSD Processed: 68	Adult Ordered: 376 Adult Processed: 404 YSD Ordered: 122 YSD Processed: 453
Reference Inquiries (in-person includes phone inquiries; virtual includes website/online chat)	In-person: 65 Website Chat: 0	In-person: 796 Website Chat: 29
Book Drop Pickup	YMCA: 84 Items; 30 Patrons CREC: 16 Items; 6 Patrons	YMCA Items: 549 CREC Items: 95 TWP BLDG: 35
New Library Cards Issued	340	171
Study Room Uses	n/a	Youth Services: 172 Adult Services: 414

***May 2025 Library Open 9 days from 5/22-5/31/2025**

FRIENDS LIAISON REPORT: Regina Colantonio

Alyce Callison reported in Regina's absence that the Friends have approved a donation of \$3,500 to the Library's fall music program. The Fall Book Sale will run from September 25-27. There will be no book sale this year on Haverford Township Day, and no books by the bag sale. Friends are looking into selling the leftover books this year to make up for the loss of the second weekend of the sale. Governance Committee is working on a revision to bylaws to allow a Board vacancy to be filled at any time, rather than once a year at the annual meeting, and will also develop an orientation for new board members.

NEW BUSINESS:

Motion to appoint Phil Goldsmith as Trustee Emeritus for his exemplary service and significant contributions, including the development of the Board of Trustees and his leadership during the building renovation. Motion by Deb Morley, 2nd by Eric Schnittke. Unanimously approved

OLD BUSINESS: NONE

The meeting Adjourned at 7:48 pm.